



## MEMORANDUM

DATE: February 16, 2021  
TO: College of Law Faculty and Professors of Practice  
FROM: Jason Kreag, Associate Dean for Academic Affairs  
RE: Spring 2021 Updates and Announcements

---

This memo summarizes several procedures for the remainder of the Spring 2021 semester. I distributed a separate memo yesterday (February 15, 2021) specifically addressing the procedures for the transition to Stage Two.

### **Spring Academic Calendar Clarification:**

As a reminder, in lieu of a traditional spring break, the University identified several Reading Days throughout the semester. The first Reading Day is Thursday, February 25, 2021. Please do not schedule activities, make-up classes, or other events during the Reading Days.

The switch from a traditional spring break Reading Days throughout the semester requires one change to our Academic Calendar.

Please note that April 29 will operate as a Wednesday for classes. Courses regularly scheduled for Thursday will be replaced by courses regularly scheduled for Wednesday. This change is necessary to ensure equal class time while incorporating the University Spring 2021 Reading Days.

In addition, for classes that meet the full semester (*i.e.*, not post-Feb Bar seven-week courses) there is an extra Wednesday and an extra Friday in the semester. Thus, if you have a full-semester class that regularly meets on Wednesdays, you will have one extra class session this semester. If you have a full-semester class that regularly meets on Wednesdays and Fridays, you will have two extra classes this semester. You have the option to use these extra classes or to cancel them during the semester.

The academic calendar is available here: <https://law.arizona.edu/academic-calendar>

### **Spring 2021 JD Grading Policy:**

Once again, JD students have the option to take one or more classes Pass/No Pass this semester. The procedures are the same as they were for Fall 2020.

Students must notify their professors by March 26, 2021, if they are interested in the Pass/No Pass option. Please keep a list of students for each of your classes. After March 26, Mike

Brooks will circulate a survey for you to fill out with the names of students who expressed an interest for Pass/No Pass.

Students must make a final election of Pass/No Pass by April 16. Mike Brooks will collect this information and adjust the grades accordingly at the end of the semester.

As a reminder, we will continue to grade all JD students under the traditional grading regime. Students in the Pass/No Pass regime need to earn the equivalent of a C to Pass.

The policy is available here:

<https://law.arizona.edu/news/2021/02/spring-2021-jd-optional-passno-pass-policy>

### **Examinations:**

Examinations for Spring 2021 will continue to be offered remotely. This includes final exams for classes that add an in-person class component during Stage Two.

We will continue to offer students the ability to take final exams at any time during a three-day window. For example, the 1L Property exam is scheduled for Tuesday, May 4, 2021. Students will have the ability to take the exam between May 3-5.

We continue to strongly advise against using a remote proctoring service.

Here is a page that describes the procedures for exams, including link to the final exam schedule.

<https://law.arizona.edu/examinations>

### **Course Evaluations Fall 2020:**

If you opted-in for Student Course Surveys in Fall 2020, here is information for accessing the reports.

1. Log into the SCS Online Tool Suite (<https://scsonline.oia.arizona.edu/>).
2. From the instructor tab, use the drop-down menu to select ‘**SCS Reports.**’
3. You can download/save the SCS report using the ‘Save’ button located at the bottom of the report.

We will continue to use the University Student Course Surveys this semester. I have heard from two colleagues that they would prefer to return to the student course evaluations we previously handled in-house. I know that there are others on our faculty who prefer the University system.

I will find a time for a discussion about this issue. However, for this semester, we don’t have the capacity to switch back to handling this in-house.



### **February Bar Exam:**

Several students will be on campus taking the February Bar Exam on February 23-24. To accommodate these students, the library will be closed on these two days. While the library will be closed to everyone except the bar takers, library services will remain available. Information about accessing these services is available here:

<http://lawlibrary.arizona.edu/covid-19-updates-stage-2>

No classes will meet in the library these two days, even if scheduled in the evening, since the end-time of the bar exam may vary for test takers. Classes may take place elsewhere on the College of Law campus.

There will be a few bar takers using offices that are not in the library. We will have signs throughout the building designating these spaces. Please be considerate of these students and mindful of their need for a quiet environment for the bar exam.

### **Mandatory COVID Testing**

Employees working on campus, including in-person class activities, are required to participate in the University's mandatory testing program. The details about the testing and reporting requirements pursuant to Wildcat WellCheck are available here:

<https://covid19.arizona.edu/mandatory-testing-employee>

Additional information about the testing options is available here:

<https://covid19.arizona.edu/covid19-testing>

### **Other Helpful Links:**

COL COVID updates: <https://law.arizona.edu/coronavirus-covid-19-response-information>

Student – COVID updates: <https://law.arizona.edu/covid/students>

Staff and Faculty – COVID updates: <https://law.arizona.edu/covid/faculty-and-staff>

### **Suggestion Boxes:**

Students, staff, and faculty can offer feedback using the links below.

Student Suggestion Box:

[https://docs.google.com/forms/d/e/1FAIpQLSdvPdTjCxc\\_uY8SRg0gPjF9S\\_lsZ9aiy1IpwzlbKAZK7EJVNQ/viewform](https://docs.google.com/forms/d/e/1FAIpQLSdvPdTjCxc_uY8SRg0gPjF9S_lsZ9aiy1IpwzlbKAZK7EJVNQ/viewform)

Staff and Faculty Suggestion Box:

<https://docs.google.com/forms/d/e/1FAIpQLSc3qQpN5QfC1H9saJdg4FXHHGjsLfdxKTxEa74G5Wh3891VrQ/viewform>