****

**Externship Proposal**

|  |  |
| --- | --- |
| Name & Address of Placement Office: |  |
| Name, Phone & Email of Field Supervisor: |  |

|  |  |
| --- | --- |
| How many hours per week will the extern be expected to work in the field? (50 hours in the field=1 credit hour) | hours/week |

|  |
| --- |
| Can the placement accept students in the Fall (Aug-Dec), Spring (Jan-May), Post-February Bar Exam(March-May), or Summer (May-Aug)? |
| [ ]  FALL [ ]  SPRING [ ]  Post-Feb Bar [ ]  SUMMER |

|  |
| --- |
| Course Prerequisites and other requirements: ex. security clearance, work experience, language proficiency, citizenship requirements |
|  |

|  |
| --- |
| Description: overview of field placement and description of proposed activities |
|  |

|  |
| --- |
| Learning Objectives: what student is expected to achieve by end of externship, ex. understanding of specific areas of law, ability to draft legal documents  |
|  |

|  |
| --- |
| Application method and deadlines: CV, transcript, writing sample, cover letter, personal interview  |
|  |

|  |
| --- |
| Any Other Information: |
|  |

Please return completed form to:

Amanda Bynum,

Director of Externships & Bar Success

abynum@email.arizona.edu

(520)621-4212